

Enhanced Partnership Board

Action Log from 20th February 2024



Open Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
20/02/24	90	Any Other Business The Democratic Services Officer to review the meeting timelines with a view to agreeing a later submission deadline for operators.	Ellen Hinsley		
20/02/24	88(iii)	SYMCA Estate The Director of Public Transport Operations to contact the Probation Service to find out whether the improvement of bus stop surroundings could be added to their unpaid work programme.	Tim Taylor	Initial contact made with SY Probation Service requesting details of Community Payback/ Unpaid Work scheme proposals. Awaiting reply from CP Manager.	Ongoing
20/02/24	88(ii)	SYMCA Estate The Director of Public Transport Operations to bring a follow up report on the SYMCA Estate back to the July meeting.	Tim Taylor	Due to be presented to the July meeting.	Ongoing
20/02/24	88(i)	SYMCA Estate The First Representative committed to contributing funds towards bus stop and shelter improvement in	Zoe Hands		

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		opportunity areas where services were due to increase. In instances where the MCA removed a bus stop as there were two in close proximity, she also agreed to refurbish the remaining one.			
20/02/24	87	Bus Operator Updates Operators to work with the MCA to explore how to align the real time data to match public perception.	Tim Taylor & Operators	Action is on hold due to resource constraints. Propose to revisit once BSIP refresh has been completed.	On hold.
20/02/24	86(iii)	EP Forum Update The EP Forum Chair to circulate guidance on how to ensure a proportional representation of users to Board Members.	Lydia Horbury		
20/02/24	86(ii)	EP Forum Update The Bus Partnerships Project Director to work with operators on the implementation of the punctuality data across all websites by 26 th March.	Nick Brown		
20/02/24	85	Enhanced Partnership Programme Delivery Update The MCA and operators to share internal timelines of approval points to ensure no misalignment in the process.	Tim Taylor & Operators	A service change timeline is being developed for September 2024. This will be shared with operators once confirmed.	Ongoing

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20/02/24	84(ii)	<p>Minutes & actions of the previous meeting</p> <p>Operators to identify any quick wins to resolve in the data from the Mayor's public bus meetings. Any progress to be reported at the May meeting.</p>	Operators		
19/12/23	79(i)	<p>Bus Operator Updates: Stagecoach</p> <p>Since 1973 journey times are 36% slower in South Yorkshire, ACTION: Matt Kitchin to look in to whether the figure is this high in London.</p>	Matt Kitchin	To be brought to a future meeting. Awaiting feedback from colleagues.	Ongoing
19/12/23	77(iii)	<p>Enhanced Partnership Programme Delivery Update</p> <p>Director of Public Transport Operations to invite Operators to internal working group on the roll out of CityMapper, and to provide an update to members before the February meeting.</p>	Tim Taylor	Operators are expected to be invited to review the proposed CityMapper App deployment for South Yorkshire following approval by the Mayor on the design and approach being developed.	Ongoing
31/01/2023	41 (ii)	<p>Any Other Business</p> <p>The Democratic Services Officer to add an item on Coach to an agenda of a future meeting.</p>	Ellen Hinsley	An item on Coach to be considered at a future meeting.	Pending

Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
20/02/24	88(iv)	SYMCA Estate The EP Forum Chair to share the DfT Inclusive Mobility report.	Lydia Horbury	Shared on 20 th February.	Complete
20/02/24	86(i)	EP Forum Update The Bus Partnerships Project Director to ensure that the Bus Promise be publicly accessible by the next EP Forum meeting on 26 th March.	Nick Brown	Now available under the South Yorkshire Enhanced Partnership section of the website, here .	Complete
20/02/24	84(iii)	Minutes & actions of the previous meeting The First representative to bring an update on the Use of Prospective Scheduling Software to the May meeting.	Zoe Hands	To be included in the regular operator updates item.	Complete
20/02/24	84(i)	Minutes & actions of the previous meeting The Director of Public Transport Operations to share the Overview & Scrutiny report with Enhanced Partnership (EP) Board Members once published.	Tim Taylor	Circulated on 12 th March.	Complete
19/12/23	79(iii)	Bus Operator Updates Operators agreed to producing shared data on punctuality across the network.	Operators	Superseded by Minute No. 86(ii)	Complete

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19/12/23	78(ii)	<p>EP Forum Update</p> <p>Operators noted their commitment to growing the network based on usage data and patterns.</p> <p>ACTION: Director of Public Transport Operations to liaise with operators to produce insights on changes in journeys and passenger behaviour following the change to the Zoom Beyond Pass.</p>	Tim Taylor	Superseded by Minute No. 84(i)	Complete
19/12/23	78(i)	<p>EP Forum Update</p> <p>It was noted that the meeting had earlier agreed to publishing and rolling out the Bus Promise, and that communicating its aspirations would be key.</p> <p>ACTION: Project Director Bus Partnerships, operators a meeting to be organised to collaborate on marketing and a release date for the Bus Promise.</p>	Nick Brown	Superseded by Minute No. 86(i)	Complete
19/12/23	77(ii)	<p>Enhanced Partnership Programme Delivery Update</p> <p>Graham Vidler noted ongoing research which had identified a 7-8% increase in bus journeys as a result of the £2 fare cap nationally. ACTION: Graham Vidler to circulate research when published.</p>	Andrew McGuiness	Circulated on 4 th April. Can also be accessed here .	Complete

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19/12/23	77(i)	<p>Enhanced Partnership Programme Delivery Update</p> <p>Marketing & Communications Officer, Project Director Bus Partnerships, operators - In advance of the February meeting, feedback from public bus meetings to be compiled with updates on which issues have been addressed.</p>	Stuart Owen, Nick Brown & Operators	Superseded by Minute No. 84(ii)	Complete
03/11/2023	69	<p>Update on First's Use of Prospective Scheduling Software to Improve Punctuality</p> <p>The Mayor offered to support any initiatives to raise recognition of good services and recognition of the work of drivers. ACTION: Zoe Hands to contact the Mayor regarding periodic recognition of drivers.</p>	Zoe Hands	Work underway at First to recognise the work of bus drivers. The Mayor to be invited to future ceremonies.	Complete
09/05/2023	53 (i)	<p>Enhanced Partnership Programme Delivery Update</p> <p>Operators to share case studies of successful bus priority programmes from other areas with the MCA and local authorities, including sharing comparative data to demonstrate positive impact on services.</p>	Operators	Stagecoach has provided example of Aberdeen where a 25% reduction in journey times has been achieved. Operator benefits are being reinvested in free weekend ticket promotions.	Complete
21/03/2023	50	<p>Any Other Business</p> <p>The Director of Public Transport Development to explore the possibility of a representative from TM</p>	Nick Brown	<p>TM Travel invited to future EP Board meetings.</p> <p>Work on the ToR superseded by</p>	Complete

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		Travel attending future meetings, either with voting rights or in an observer capacity.		Government's requirement to update the BSIP.	
21/03/2023	44 (i)	<p>Update on EP Programme Delivery</p> <p>The Executive Director of Infrastructure & Place to explore alternative funding options to run a Demand Responsive Transport (DRT) pilot scheme.</p>	Nick Brown / Tim Taylor	The MCA had set up a Transport Innovation Fund (TIF) which was being used to run trials of Demand Responsive Transport in Doncaster and Rotherham. Progress would be reported to future meetings.	Complete